

FEDLINK Advisory Council Meeting
Library of Congress Adams Building
LA218 (FLICC Meeting Room)
Thursday, August 26, 2004
9:00 – 12:00 p.m.

FAC Present (by teleconference)

Judy Bullwinkle
Vicky Crone
Marybeth Dowdell
Bob Mohrman
Carla Pomager
Wynne Tysdal
Paula Vincent
Cheryl Thomas

FLICC/FEDLINK Present

Ruby Thomas
Lynn McDonald
Susan Tarr

FAC Absent

Jane Sessa

FLICC/FEDLINK Absent

Joe Banks

1. Review agenda – WynneTysdal, Chair, conducted meeting.
2. FAC Issues and Topics
 - a. Minutes : Approved with the exception of clarifying that the new financial system for the Library of Congress effective Oct 1 is what is affecting the FEDLINK systems. Full FEDLINK implementation won't be until April.
 - b. 5i – Notes from General Counsel's Forum are being reviewed and will go out on the GC listserv. Highlights will be in the upcoming FLICC newsletter.
 - c. FEDLINK meeting – Digital copyright issues are probably the hot topic to cover. Order information will be available for the book by the speaker, Carrie Russell, published by ALA.
3. FEDLINK Update – Lynn McDonald and Ruby Thomas for Joe Banks
 - a. Fiscal Report - Ruby Thomas, FFO, Member Services and Accounts Receivable

Some minor fiscal concerns but pretty much on track. FEDLINK has less fee revenue than we'd hoped, but enough to cover 04 expenses because some systems related obligations are being deferred to FY05. Transfer pay service dollars are ahead of the same time last year. Direct Express program will be reviewed to ensure companies pay vendor funding fee promptly, but no major concerns. FEDLINK financial system is progressing slowly. Online registration will go online Sept 13, once enough vendor contract info is available.
 - b. Contracts Update - Lynn McDonald, FEDLINK Network Coordinator

Want to get vendor contract renewals earlier for the next fiscal year. One option to explore: Many vendors change commercial prices July 1. Allowing that might speed up renewals for October 1, though it would raise costs at end of the fiscal year. More issues to explore.

- c. Preservation RFP is done, will be awarded this fiscal year but won't be advertised this year. Individual customer requirements need to go through RFQ process, just time to handle the few agencies who have already notified Anne Harrison they may have FY04 funds and requirements.
- d. ILL Fee Payment contract is also being renewed for FY05. Close but not awarded yet.
- e. Training funding discussion - McDonald and Susan Tarr, FLICC Executive Director. FLICC/FEDLINK can now accept government credit cards for payment for education and training events. Most events cost around \$125 so 7.75% admin fee is around \$10. Need to streamline how admin fee is calculated and described on announcements. Propose making it \$10 for credit cards, training forms and other billing documents. That would be analogous to the flat fee for Direct Pay accounts. Some FAC members are concerned that for more costly events, the discrepancy is then too large between admin fees for FEDLINK Training (FT) accounts and the other payment methods. An alternative that had been proposed in the FLICC Publications and Events unit was a \$25 fee, at least for higher cost events. The FAC proposed and accepted a \$10 to \$25 admin fee. The fee will be calculated for events, staying as close to the transfer pay fees; it will be stated on each announcement and instructions for registering for OCLC/Internet training.

4. FLICC Update – Susan Tarr

At the next FLICC Quarterly Meeting, Walter Warnick, Director, Office of Scientific & Technical Information (OSTI), Department of Energy, will give an overview of Science.gov . In September, the HR and Education Working Groups will meet with Janice Lachance, executive director of SLA, to discuss common interests. Planning for the next FLICC Forum, to be held March 24, will begin soon. Nominations are being sought for FAC and FLICC elections.

5. Old Business –

- 6. New Business – Meeting date in October changed to afternoon of FEDLINK Membership Meeting, October 14

7. Next meetings:

Sept 23, 9:30 a.m. - FLICC Quarterly Meeting
October 14 am – FEDLINK Membership Meeting
*October 14 pm – FAC (changed from 10/21 original date)

- 8. Meeting adjourned at 11.15 a.m.